

# **Environmental Policy**

#### **Our Commitment**

H2OFF Waterproofing is committed to caring for and protecting the environment in which we operate. Throughout all of our operations, H2OFF strives to be an environmentally-responsible organisation.

We are fully committed to improving environmental performance across all of our business activities, and will encourage our business partners to join us in this effort.

To achieve this, H2Off will:

**Reduce waste** 

Reduce the risk of pollution

Save energy

Promote good practice to our staff and suppliers

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#### **Reduce Waste**

H2OFF recognises the effect that waste can have on the environment. Reducing waste isn't just about producing less rubbish, but effectively recycling and making better use of the resources we have. To this end, H2OFF commits to:

- 1. Where possible, avoiding wasting offcuts and left over materials by:
  - o ensuring we order the correct amount of materials
  - o accurately measuring to avoid throwing away excess material
  - o recycling any waste products we have left over after a job, whenever possible
- 2. Preventing products used in the construction process from being damaged, and therefore wasted, during transport or storage (e.g. by a forklift, or via water damage) by ensuring products are provided with adequate protection against damage.
- 3. Ensuring recyclable materials are not thrown away as general material on worksites by:
  - ensuring different types of waste materials are kept separate (e.g. paper and cardboard kept separate to plastic)
  - providing different bins for different waste products, with pictures or colour coding to show what goes in each bin
  - o using covers to prevent water getting into bins, or waste being blown out
  - o recycling any excess packaging materials, whenever possible
- 4. Preventing recyclable materials from being thrown away as general material in the office by:
  - o providing separate paper, cardboard, glass and aluminium recycling bins
  - o placing paper recycling boxes under the desks of staff members, near printers and photocopiers, and in the lunch room
  - o using refillable printer and photocopier cartridges
- 5. Preventing the excess use of paper by using electronic documents, where possible, rather than paper based ones (e.g. phone lists, client lists and safety policies).

### Reduce the risk of pollution

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H2OFF Waterproofing is committed to caring for and protecting the environment in which we operate. By actively preventing risks of pollution, H2OFF is able to ensure the areas we work in stay clean and green. To this end, we aim to prevent pollution in the areas we work and operate, and commit to:

- 1. Ensuring hazardous materials do not leak from containers by:
  - o only using containers that are rigid and durable, corrosion-resistant, watertight and rodent-proof for storing any potentially hazardous materials
  - o ensuring all containers we use have their lids securely fitted
  - o ensuring all hazardous materials are correctly labelled
  - keeping all hazardous materials under cover in one place, where if at all possible, they can be locked up after hours
  - ensuring all hazardous materials have drip trays or other suitable protective equipment
- 2. Properly storing materials at the yard by:
  - o ensuring LPG bottles are kept safely in proper caged storage
  - ensuring solvents and solvent based products are kept in H2OFFs dangerous goods concrete storage
- 3. Preventing stockpiled materials contaminating surface runoff by:
  - storing any stockpiled materials on flat ground, at least 10 metres from the nearest drain or waterway
  - covering stockpiles to avoid contaminated runoff
- 4. Preventing trade waste from polluting the environment (e.g. pollutants getting into storm water drain) by:
  - o properly disposing of chemicals and waste
  - where necessary, using a responsible waste operator to dispose of chemicals and waste
  - when hiring a waste operator, ensuring that we are able to track where the waste goes, and how it is treated

### **Save Energy**

H2OFF is aware of the link that exists between energy use and the environment. By consuming less power, natural resources can be better preserved, and less fumes such as carbon dioxide, carbon monoxide, sulfur dioxide and nitrogen oxides will be let into the air. For this reason, H2OFF commits to:

- 1. Reducing the energy that H2OFF uses, by:
  - o monitoring energy use, and reducing it where possible
  - o switching off computers every night and if they are not going to be used for an hour or more
  - maintaining machinery and equipment to a high standard
- 2. Ensuring that H2OFF's fleet of vehicles is used efficiently, to reduce our use of fossil fuels, by managing our vehicle fleet, to ensure the most efficient routes are being taken to and from job sites by our staff

## Promote good practice to our staff and suppliers

To make best use of the commitments made in this policy, H2OFF is aware that it must ensure that our staff are fully aware of and trained in our environmental policy. H2OFF will also promote its policy to its suppliers, to help reduce waste, such as packaging, that can come from them. By doing so, H2OFF will best be able to reduce waste, prevent pollution and save energy. H2OFF commits to:

- Where possible, choosing suppliers who use reusable packaging or who don't overpackage their products
- 2. Ensuring that all of H2OFF's staff are aware of our company's environmental policy and best practice by:
  - o holding regular training sessions, to ensure staff are aware of best practice
  - o advising new staff of policies as soon as possible
- 3. Regularly reviewing and reporting on goals, to evaluate how well H2OFF is doing, based on the commitments we have made, above. Following our reviews, we will discuss these results with our staff members.